

Hawkesbury Parish Council



**Minutes of Hawkesbury Parish Council Meeting
Held on Monday 18th July 2011 at 7.30pm
In the upstairs meeting room at Hawkesbury Parish Hall**

Present:

H Bleaken (Chair), S Hope, A Musty, B Robinson, M Frankcom, M Cox and H Jones (Parish Clerk)

Apologies

P Barnett, H Heeley and P Isaac

Public Participation

None

Action

1 Accept apologies for Absence

Cllr Barnett, Cllr Heeley and Cllr Isaac

2 To record declaration of interest from members in any item to be discussed.

Cllr Hope – Hall Committee
Cllr Frankcom Planning

3 To adjourn to allow public participation.

None

4 Councillors items

4.1 Cllr Musty

On Friday 15th July 2011, Cllr Musty had a meeting with Nicola Chidley, Senior Field Officer, Public Rights of Way; South Gloucestershire.

Footpath LHA103 backs on to Mr C May property-42 Highfields.

Nicola updated Cllr Musty; when South Gloucestershire Council receive any new planning applications where there is a Public Rights of Way-Footpath on the applicants land South Gloucestershire Council take this opportunity to enhance the PROW footpaths and subsequently the land owner have to pay.

The legislation is different from when Mr May bought his property; he is not being singled out as per his letter of .16th June 2011.

Nicola confirmed the base of a path is down to South Gloucestershire Council to maintain, the sides are the land owners responsibility. However, if Rangers are out strimming and the hedge needs cutting back they may just do it.

Back ground information; there is twelve hundred miles of footpaths in South Gloucestershire. They prioritise these footpaths urban paths/tarmac paths over rural. This is why Mr May was asked by SG to cut his back. Please note anyone can ask for a footpath to be added to this list for example the Parish Council. These paths should be strimmed twice a year, LHA103 is on the list.

4.2 LHA104, this was measured thoroughly inside to inside of the edging stone 36inches; it is of high standard except for the new tarmac (where the water board repaired the path). It varied from 34-38 inches and was all over the place. Nicola said that South Gloucestershire might find the money to reinstate the path correctly. Cllr Musty explained that it should be down to the Water Board to carry out the repair and not SGC. Also, it was noted that one edging stone was an inch lower than the others, therefore causing a hazard; someone could trip.

Nicola Chidley will be looking into the above and report back to Cllr Musty-who will subsequently advise the Parish Council of the outcome at the September meeting.

This was noted

Cllr Bleaken read out a further letter from Mr May, that stated he was not happy with the first letter received and that he wanted all points raised answered.

To be actioned

Parish Clerk to write to Mr May

**Parish
Clerk**

4.3 Cllr Musty-The Barn Conversion, back of Blue Boy House

Mr May asked Cllr Musty to report back regarding the enforcement officers comments as it has been over 21 days since contact has been made.

To be actioned

Parish Clerk to email the Enforcement Officer

**Parish
Clerk**

4.4 Cllr Musty-Dog Bin

The dog bin is situated by the Notice board; Cllr Musty would like to know if it can be moved because of the smell and put it next to the litter bin.

To be actioned

Parish Clerk to investigate if the dog bin can be moved.

4.5 Cllr Frankcom-Skate Board Park

Fund raising is going ahead prior to any consultation. The Young People are energised with fund raising.

This was noted

4.6 Cllr Cox-Daffodils

Cllr Cox has been speaking to Fiona Rowe the bulbs should be planted at the end of September early October. Cllr Cox will keep a list of where the bulbs will be planted. It was proposed Cllr Cox took this forward and report back to the Parish Council at the September meeting.

This was noted

4.7 Cllr Robinson – Hall Committee meeting

Cllr Robinson attended the meeting and gave them the report from ROSPA. An item of equipment had been identified to be repaired but when checked it was bolted in. The Hall Committee will check it regularly.

This was noted

5 Emailing of Invoices to the Parish Council

The Parish Clerk has received two requests one from South Gloucestershire Council and the other from Garden Manicures to send all future invoices via email.

No objection from the Parish Council.

To be actioned

Parish Clerk to email South Gloucestershire Council and Garden Manicures confirmation to proceed with emailing invoices.

Parish Clerk

6 Hall Committee Letter from Mick Bendeaux

Cllr Hope declared an interest-Letter dated 7th July was read out to the Parish Council by the Clerk. They have recently had a major expense of £1686.63 to replace a cylinder, electronic controller and immersion heater. They have requested financial assistance.

The Parish Council had budgeted £1000.00 to give to the Hall and therefore Cllr Musty proposed they have the money to help towards this expense but to advise the Hall Committee that there would not be any more funding from the Parish Council this financial year. Cllr Bleaken second the proposal and it was put to the vote-all in favour.

To be actioned

Letter to the Hall Committee enclosing the cheque.

7 Planning

Planning applications received

PK11/1905/F	2 Birgage Road, Hawkesbury Upton	Erection of single storey front extension to form porch and WC. Formation of new pedestrian access.	The Parish Council has No Objection to the planning application; but would like to point out a visual concern with the cut away roof below the landing window. Also, please take into consideration the neighbour's concerns.
PK11/1988/F	Willow Cottage, The Barton, Hawkesbury Upton	Erection of first floor rear extension to form additional living accommodation.	The Parish Council has no objection to the planning application, subject to neighbours

			concerns.
PK11/2121/TCA	Fayrelands Maypole Close Hawkesbury Upton	Works to fell 3 no. conifer trees within Hawkesbury Conservation Area.	The Parish Council has no objection with the planning application.

Withdrawn applications

PK11/1462/LB	The Old Vicarage, Church Lane Hawkesbury Badminton	Internal works to alter ceiling in second floor room.
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8 Finance

8.1 Cheques to be agreed and signed

a	CRK Garden Manicures 7/6 & 21/6	£ 163.54	Cllr Bleaken & Cllr Cox
b	Hawkesbury Hospital Hall	£1000.00	Cllr Hope & Cllr Bleaken

8.2 Bank Reconciliation as of 30th June 2011

Each Councillor was given a copy of the Bank reconciliation; Cllr Frankcom checked the figures and signed the paperwork accordingly.

Expenditure form as of 30th June 2011

All the Parish Councillor's were given a copy of the Expenditure form, this was discussed and everyone was happy.

8.3 LCC Membership

This was agreed when preparing the budget in 2010. The Clerk wanted confirmation to proceed with obtaining her membership. All agreed.

To be actioned

Clerk to complete the necessary forms.

**Parish
Clerk**

9 Notice Board and replacement posts on the Pound

An Email has been received from Mr Choyce regarding the new notice board.

He is willing to extend the proposed notice board in width to meet the outer line of the posts and remove the existing notice board to his workshop, overhaul by fitting new Sundela pin board to the back, fit new seals around the doors, strip and re-decorate with Osma external oil to look as good and as new as possible!!!

With regard to the exact width of the new notice board, he may just over scale the posts to hide the fact that they are slightly out of plumb or this is something we can rectify at time of fitting and fixing. It's all within plus or minus or 10mm at present.

He is willing to do a good chunk of this work himself and therefore will be no extra

charge.

A little gesture for the village. The Parish Council all agreed to let Mr Choyce proceed with the work.

As for the Pound, the Parish Council agreed to remove the posts and Chain due to its condition.

10 Urgent Correspondence

8/7/11	Sovereign Leader supplier of playground equipment.	Passed to Cllr Robinson
18/07/11	ALCA Courses Being a good Councillor 24/9/11 Budget and Finance management updates-15/11/11 suitable for Clerks and Councillors.	Clerk would like to attend this course. Details to follow.

19 Date of next meeting

The Meeting is Monday 5th September 2011 in the upstairs meeting room at Hawkesbury Parish Hall, Hawkesbury Upton at 7.30pm