

Hawkesbury Parish Council



**Minutes of Hawkesbury Parish Council Meeting
Held on Monday 28th May 2012 at 7.30pm
In the upstairs meeting room, Hawkesbury Parish Hall**

Present:

H Bleaken (Chair), B Robinson, P Barnett, S Hope, M Frankcom, A Musty and H Jones (Parish Clerk)

Apologies

P Isaac and M Cox

Public Participation

Mr J & Mrs D Boyle-The Retreat, Hawkesbury Upton

Action

Accept apologies for Absence

Cllr Isaac and Cllr Cox

1 *To record declaration of interest from members in any item to be discussed.*

None

2 *To adjourn to allow public participation.*

Mr & Mrs Boyle had purchased The Retreat; and have submitted a planning application for one house-which is being discussed under item 4.1 Planning application tonight.

The new development will consist of a new entrance onto France Lane, on the south east of the plot; this will serve the new house and parking for The Retreat. The house will be two storeys and situated at the back right hand side corner. Both Mr & Mrs Boyle stayed for the meeting to answer any concerns or issues the Parish Council may have with the development.

Cllr Frankcom joined the meeting.

3 *Councillor's Items*

3.1 Cllr Robinson-Hall Committee meeting.

Helen Black (Chief Officer at the CVS South Gloucestershire) attended the Hall Committee meeting on 21 May and provided a high-level overview of roles and responsibilities for Hall Committee members.

As noted in the 14th May 2012 minutes the Parish Council are the Holding Trustee; the Hall Committee are the Managing Trustee with responsibility for day to day running of the Hall.

Helen Black proposed to hold a workshop with the Hall Committee [Angelo Sauro, Chris Rispen & any others] and the Parish Council [Bryan Robinson plus the Parish Clerk] to attend.

Cllr Robinson would appreciate support from the Parish Council when the meeting is arranged. Cllr Barnett offered his support, and it was agreed by the Parish Council for Hazel Jones the Parish Clerk and Cllr Barnett to attend the meeting.

The workshop will focus on defining roles and responsibilities and measures to eliminate or reduce risk and mitigate against liabilities through good governance and support from the Parish Council.

To be actioned

Cllr Robinson will advise the Parish Clerk and Cllr Barnett when the next meeting will be and update the Parish Council in due course.

**Cllr
Robinson**

3.2 Cllr Robinson-Glebe Land

Mr A Sauro will be speaking to Mr William Cruickshank the manager of Lloyds Bank in Wotton regarding the deeds for Glebe Land; are they being held at the Branch.

3.3 Cllr Robinson-Allotments

Following the last Parish Council meeting on the 14th May, both Cllr Robinson and Cllr Barnett have looked at various aspects;
The costing of the trough it outstanding;

Cllr Robinson has spoken to a number of allotment holders regarding the request for a shed and there was no objection, the Parish Council however, would like to limit the size, Mrs Eckles would like a decision made quickly because she wants to purchase one quickly to store her tools. Cllr Musty suggested a nominal size of 6ft by 4ft.

With Regards to the polytunnel, there were mixed reactions amongst allotment holders, a 50/50 split, it could spoil the character of the allotments.

The greenhouse, there is a health and safety aspect to consider with the glass, the shed will have plastic windows.

The Parish Clerk mentioned that there are now 8 parishioners waiting for allotments. This was noted.

To be actioned

Parish Clerk to place allotments on the next agenda for the Parish Council to make the necessary decisions.

**Parish
Clerk**

3.4 Cllr Frankcom – overhanging branches on the High Street

Whilst walking to the meeting this evening Cllr Frankcom noticed overhanging branches on the High Street, this needs to be dealt with urgently before someone gets hurts. Cllr Frankcom and Cllr Musty will see who the tree belongs to and ask them to cut back a few of the branches.

To be actioned

**Cllr
Frankcom
and Cllr**

Cllr Musty and Cllr Frankcom to find out who the tree belongs to and request the branches are cut back. Musty

3.5 Cllr Hope-Farm Pool

Avon Wildlife Trust survey is being carried out on the Pool tomorrow to check to see if there are any great crested newts. Report to follow.

This was noted

3.6 Cllr Bleaken-Diamond Jubilee

Louise Roberts from the Diamond Jubilee committee has arranged for mugs to be printed from a company called "Gift Selection". Following the last Jubilee meeting Cllr Bleaken received donations from The WI and Buffs with further donations to follow from the Parish News and the -Writers Club.

A list has been started for names of Pre-school children in the village as these children will receive a free mug. The Primary school children will be receiving medals from the School; therefore they will not be receiving a free mug.

The purchase cost of these mugs is £942.00 and the Parish Council will need to agree to consider payment at tonight's meeting. The donated cheques have been made payable to the Parish Council and these were given to the clerk to pay into the Parish Councils bank account.

When all the donated money has been received a decision will be made as to the selling price of the mugs; it was pointed out that the Parish Council will not be making any profit from the sale of these mugs.

Cllr Bleaken proposed a cheque was raised at this evening meeting payable to Gift Selection to enable the mugs to be printed and delivered directly to Louise Roberts this was second by Cllr Hope, all in favour.

4 4.1 Planning Application

PK12/1587/PNA	Hobbs Acre Back Lane Hawkesbury Upton	Prior notification of the intention to erect an agricultural building for the storage of machinery and straw.	Parish Council's Comments see below.
<p>a) The Parish Council would like the applicants to consider reducing the height of the agricultural building - the size of the proposed building is 2m higher, and twice the width, of the existing building and will have a significant impact on the landscape in this prominent position; visible from all eastern approaches to the village of Hawkesbury Upton and several footpaths within this AREA OF OUTSTANDING NATURAL BEAUTY.</p> <p>b) It has been noted that there is an amount of scrap material on this site including lorry side panels, and corrugated sheeting – all partially hidden by vegetation. Suggest clearance/removal prior to any works commencing.</p>			

<p>For clarity, the Parish Council would also like confirmation that the proposed structure would replace the existing barn; a photo of the existing barn was attached to the email.</p>			
<p>PK12/1579/CA</p>	<p>The Retreat France Lane Hawkesbury Upton Badminton</p>	<p>Demolition of approximately 3 metre length of wall and reduction in height of wall to 900mm</p>	<p>The Parish Council supports this application for the demolition of approximately 3 metre length of wall and reduction in height of wall to 900mm.</p>
<p>PK12/1575/F</p>	<p>The Retreat France Lane Hawkesbury Upton Badminton</p>	<p>Erection of 1no. detached dwelling and detached garage/workshop with access and associated works</p>	<p>The Parish Council supports the application but would like Highways to ensure that the entrance is practical and safe.</p>
<p>PK12/1493/CA</p>	<p>Sunnymead Park Street Hawkesbury Upton</p>	<p>Replacement of existing front boundary wall</p>	<p>The Parish Council Supports this application</p>
<p>PK12/1031/F</p>	<p>Land at Sandpits Lane Hawkesbury Upton</p>	<p>Change of use of land from agricultural to land for keeping of horses. Erections on 2no. Stable blocks. Revised details received</p>	<p>The Parish Councils comments see below;</p>
<p>Change of use of land from agricultural to land for the keeping of horses. Erection of 2no. Stable blocks.</p> <p>The Parish Council reviewed the revised plans and their objection is concerned with the location of the permanent structures in open countryside rather than the principle of change from agricultural to equestrian use. Could the applicant reconsider the siting of the stables so that they are located close to the village development line?</p> <p>The Parish Council would still like Planning to take into consideration their views previously emailed (see below)</p> <p>"In this instance the Parish Council objects to this particular planning application for change of use from agricultural use to equestrian use and also objects to the erection of the two stables for the following reasons;</p>			

The size, siting and massing of the stables are not in context with other buildings in the area and we are concerned with visual impact, on the entrance to the village. Concerns regarding access off a single track road-there are no entrance-visibility lines shown on the plans-or vehicular pull in indicated.

The security lighting system could be a nuisance.

Possible commercial use of stables.

Concerns regarding the existing boundary, at present there is no roadside hedge but a dry stone wall and no provision has been made for repair and renewal of drystone walls, although mention is made of planting a hedge of native species. The plans are not to scale and do not show any soakaways/underground drainage. Public Rights of Way has not been indicated on the plans.

If minded for consent, the **Parish Council would like to see the following;**

Improved access – to improve safety

The resiting of smaller stables blocks – to break up the massing of the building layout to lessen the visual impact of the scheme

No equestrian equipment – specifically exclude the use of equestrian equipment on the site

Not to be commercial – specifically exclude the use of the site for commercial purposes

Lighting – provision of discreet/controllable lighting system only

Building mass should be reduced – as currently shown has an adverse affect upon the landscape and the important views of the village when approached from Sandpits Lane

Refer to the Cotswold Conservation Board "keeping of horses" leaflet.

Please note the Parish Council is not satisfied with the quality or standard of plans and details submitted.

5 5.1 Cheques to be signed

a	Aon Local Council Insurance	£881.19
b	Gift Selection (Jubilee mugs)	£942.00

The Parish Clerk previously spoken to Aon Insurers to advise them that the Hawkesbury Monument is now listed. This does not to affect the premium due.

This was noted

The above Cheques were signed in accordance with the Bank Mandate.

6 Date of next meeting

The next Parish Council will be on Monday 18th June 2012 in the upstairs meeting room at Hawkesbury Parish Hall, Hawkesbury Upton at 7.30pm